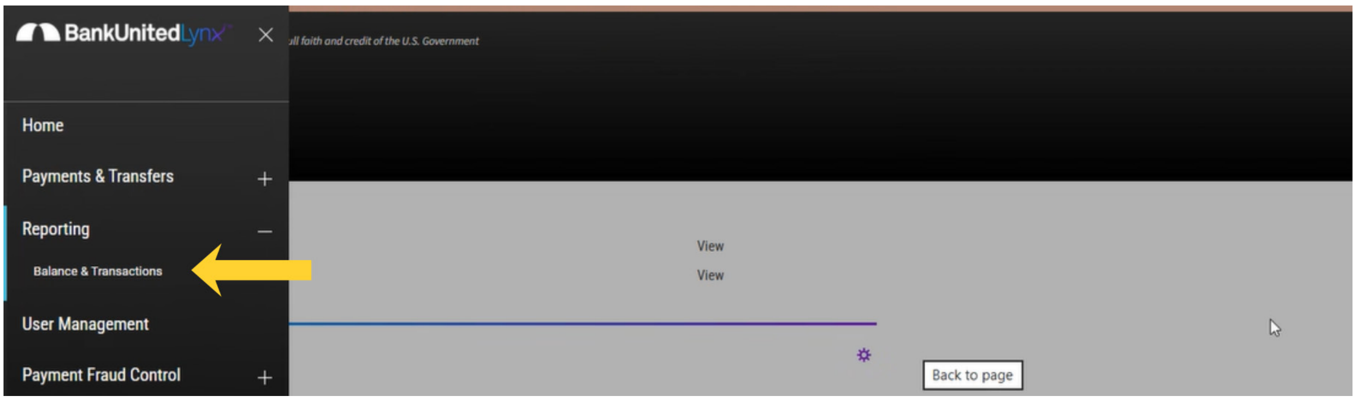
Exporting Account Information

This guide is provided for informational purposes only to assist commercial customers in exporting account information from BankUnited Lynx to BankUnited TreasurySuite. Customers are responsible for validating all exported data. Follow the steps below to export account data from BankUnited Lynx for internal retention purposes.

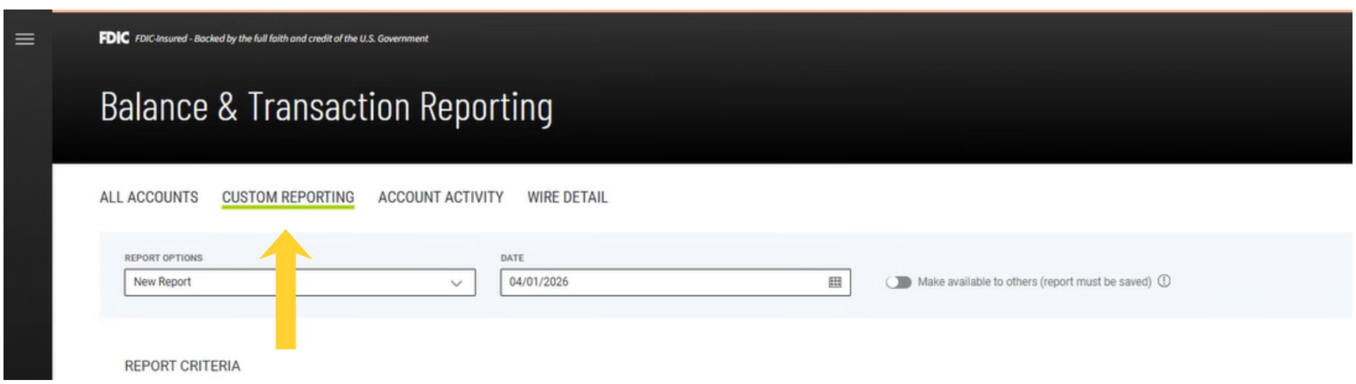
1. Open the Navigation Menu

From the home screen, open the navigation menu and go to:
Reporting → Balance and Transactions



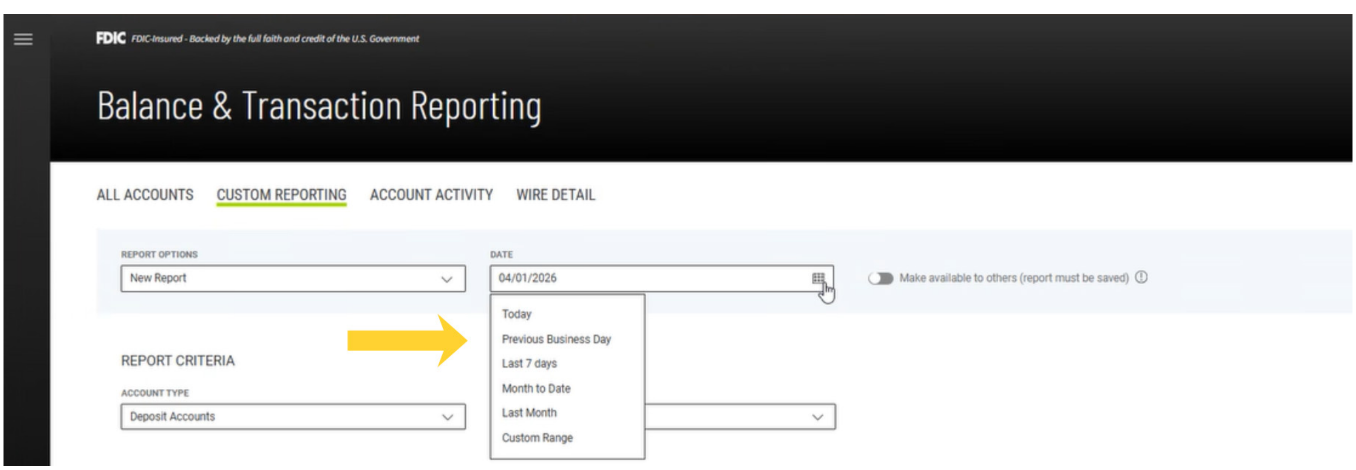
2. Go to Custom Reporting

Select the Custom Reporting tab — this is where the export process begins.



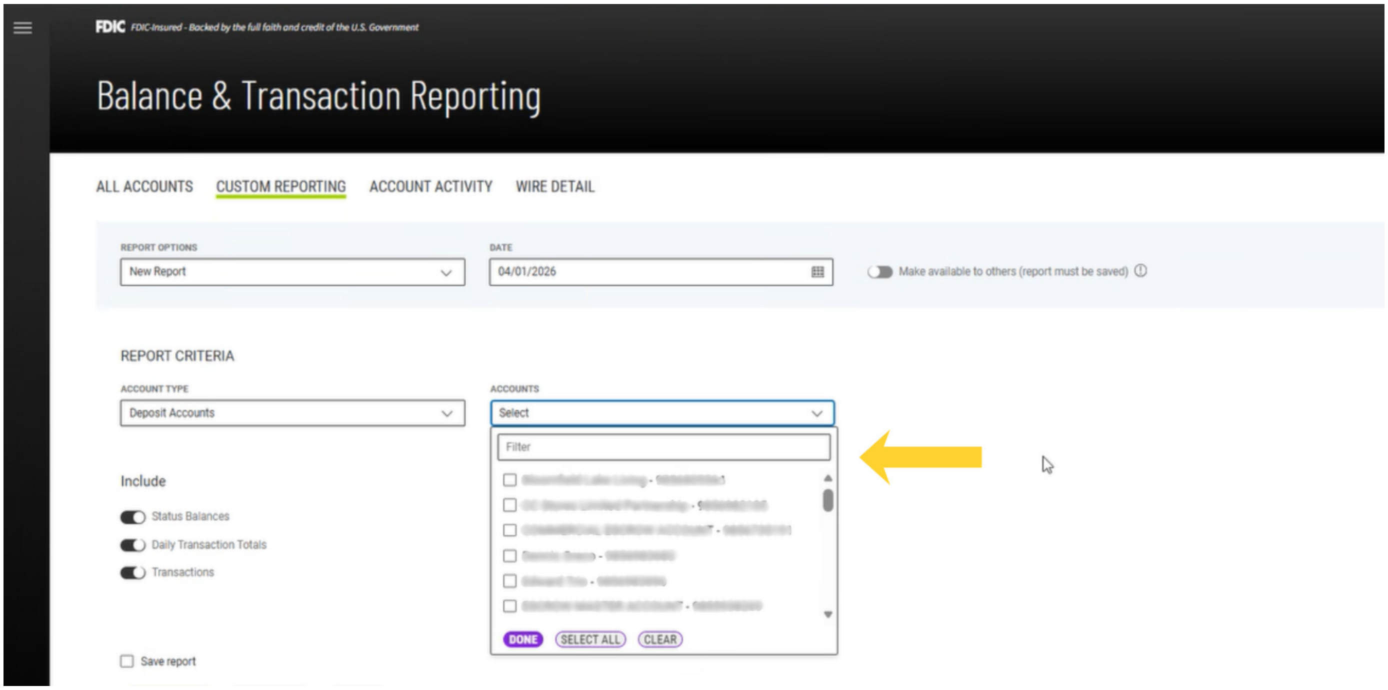
3. Select a Date Range

Choose or manually enter the desired date range for your export.



4. Select Account(s)

Open the Accounts drop-down menu to select an account or accounts you'd like to include.



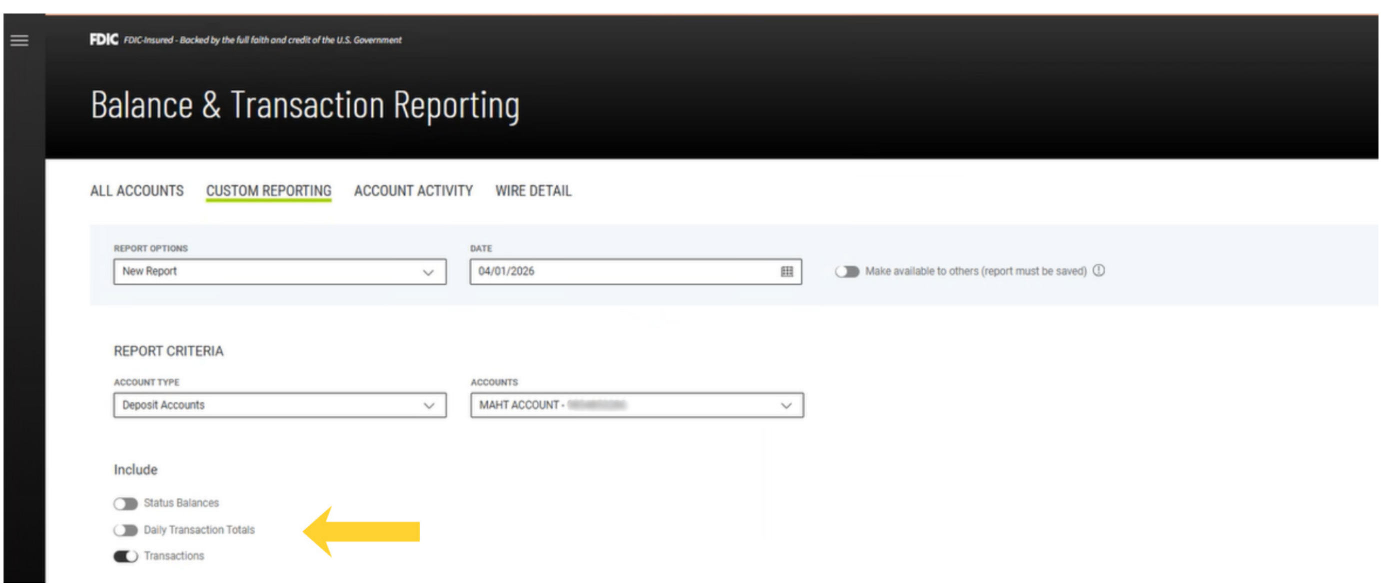
5. Adjust settings

Customize the report settings depending on what you want included in your download.

- **For transaction-level detail only (recommended):**
  Uncheck:
  - Status Balances
  - Daily Transaction Totals

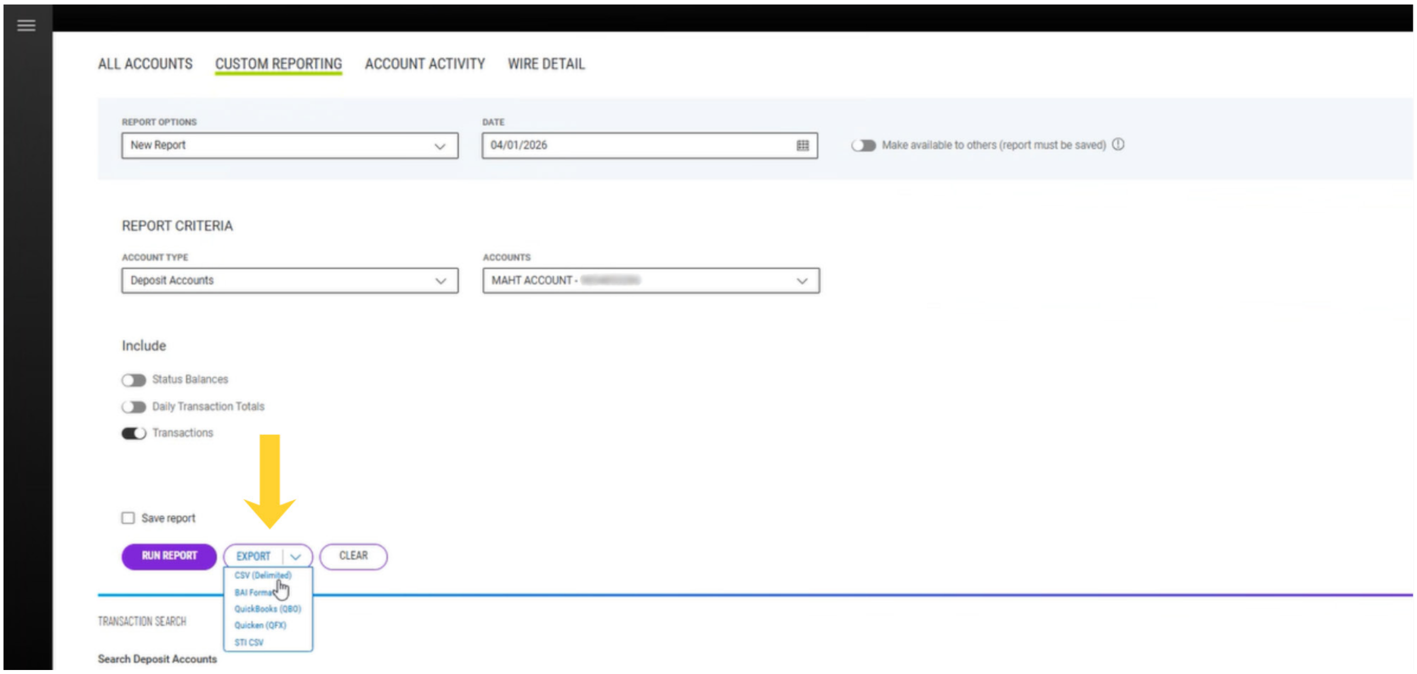
This will generate a clean file with only individual transactions, without summary or aggregated data.

- **If you want summary information included:**
  Leave these options checked to include balances and daily totals in your export.



6. Choose Export Format

Click Export and select your file type.
Recommended: CSV (Delimited)



7. Download Your File

Your download will reflect the settings you selected (transaction detail and/or summary data) and is ready for use.

Export Data Recommendations

Export	TreasurySuite Go-Live Features	Export Recommendation*
Transaction History	Last 90 Days	Last 12 Months
ACH Transaction History	None	90 Days
Wire Transaction History/Book Transfers	None	90 Days
Stop Payments	None	Last 12 Months
Positive Pay Issues/Voids	None	Last 12 Months

**Exporting and downloading data may need to be completed incrementally, depending on transaction volume.*