



ACH Alert Notification Configuration Guide

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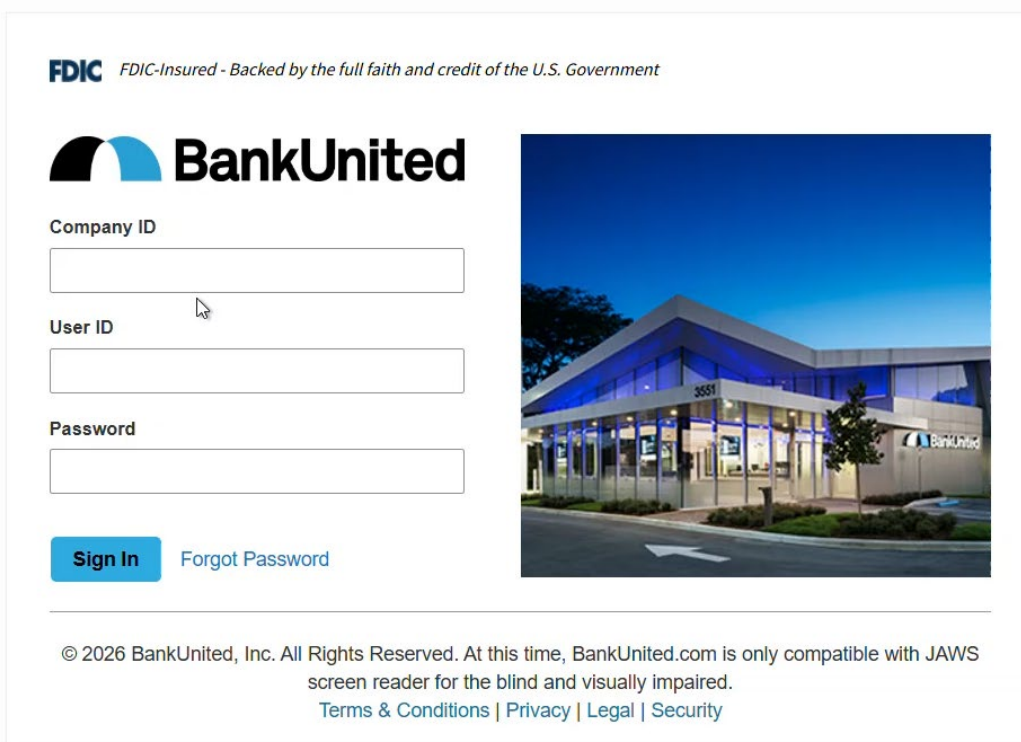
Overview

This guide explains how to configure notifications within ACH Alert. ACH Alert notifications can help users stay informed about ACH Debit activity and potential exceptions requiring attention.

Important: If you have access to both **ACH Alert - Debit** and **ACH Alert - Credit**, the notification setup process must be completed separately for each service to ensure notifications are received for both ACH Debit and ACH Credit activity.

Step 1: Log in to TreasurySuite

Log in using your Company ID, User ID, and Password.

The image shows the BankUnited login page. At the top left, it says "FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government". Below this is the BankUnited logo. To the right of the logo is a photograph of a BankUnited building at night. On the left side of the page, there are three input fields labeled "Company ID", "User ID", and "Password". Below the "Company ID" field is a mouse cursor. At the bottom left, there is a blue "Sign In" button and a link for "Forgot Password". At the bottom of the page, there is a copyright notice: "© 2026 BankUnited, Inc. All Rights Reserved. At this time, BankUnited.com is only compatible with JAWS screen reader for the blind and visually impaired." and links for "Terms & Conditions", "Privacy", "Legal", and "Security".

FDIC FDIC-Insured - Backed by the full faith and credit of the U.S. Government

BankUnited

Company ID

User ID

Password

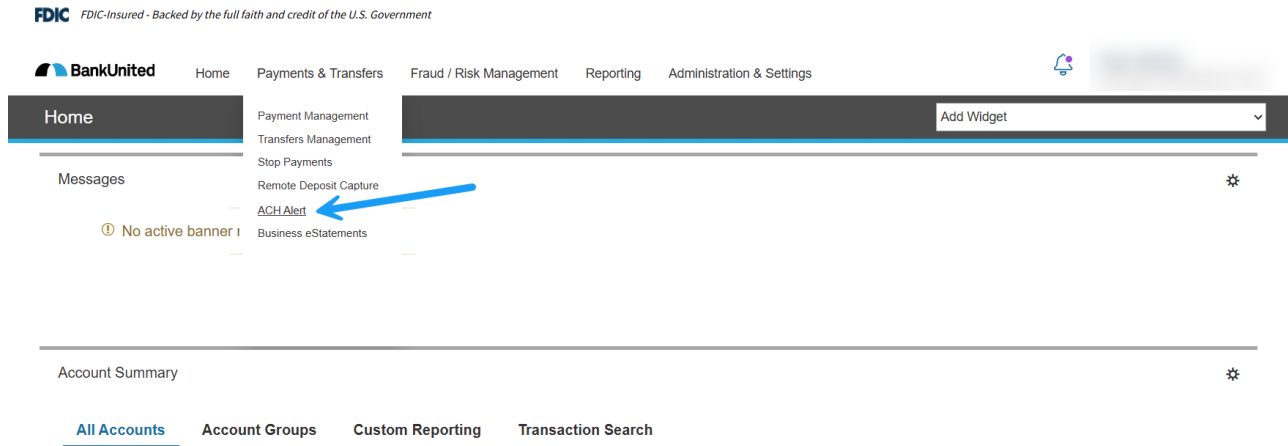
Sign In [Forgot Password](#)

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Step 2: Access ACH Alert

1. From the top navigation menu, select **Payments & Transfers**.
2. Click **ACH Alert**.

Note: ACH Alert uses Single Sign-On (SSO). Selecting ACH Alert will automatically redirect you to the ACH Alert dashboard without requiring an additional login.

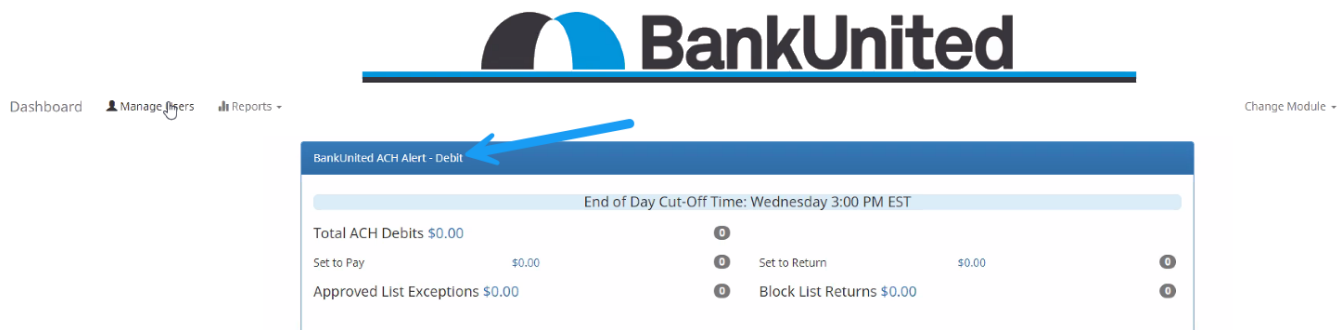


Step 3: Open the ACH Alert Service

1. Click **BankUnited ACH Alert - Debit**.

Note: This link opens the ACH Alert service where notification settings can be configured and managed.

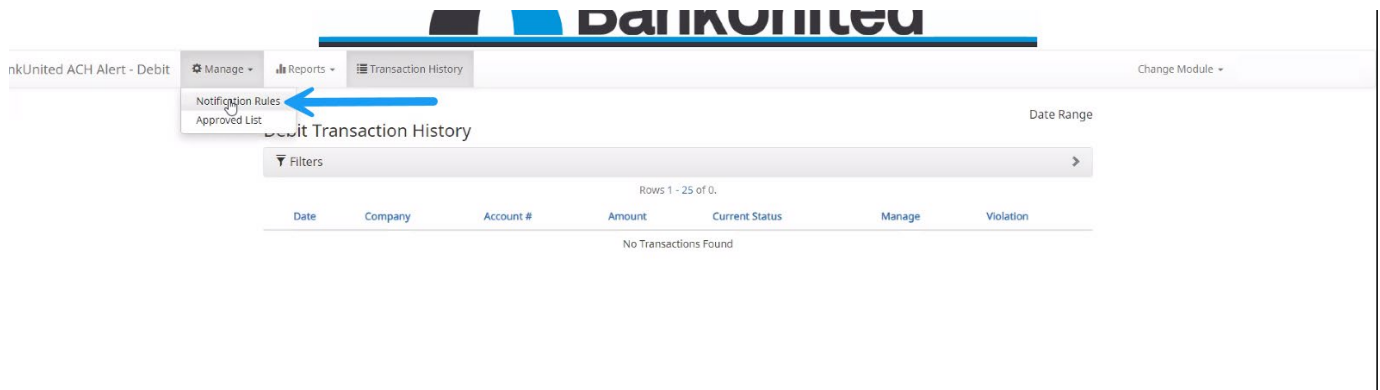
Important: If you have access to both **ACH Alert - Debit** and **ACH Alert - Credit**, repeat the notification setup process for each service separately.



Step 4: Open Notification Rules

1. Select **Manage** from the top navigation menu.
2. Click **Notification Rules**.

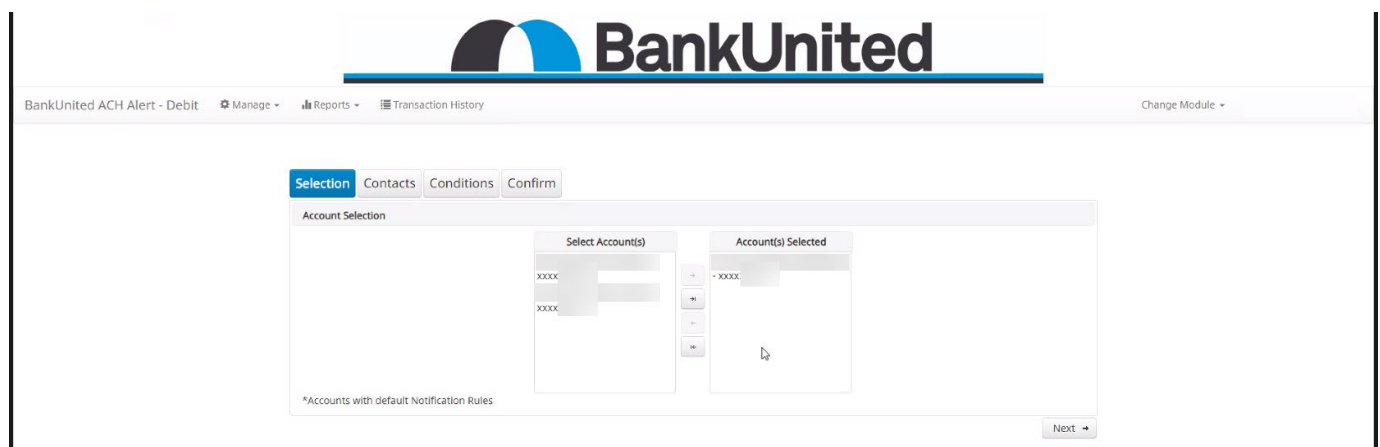
Note: Notification Rules allow you to define which accounts receive ACH Alert notifications and how those notifications are delivered.



Step 5: Select the Account(s)

1. Select the account(s) you would like to receive ACH Alert notifications for.
2. Use the arrow (→) button to move the account(s) to the **Account(s) Selected** box.
3. Click **Next**.

Tip: Select all applicable accounts to ensure ACH Alert notifications are received for all ACH activity you are responsible for monitoring.



Step 6: Enter Notification Contact Information

1. Enter the contact information that should receive ACH Alert notifications.
2. Notification recipients may be configured using:
 - Email Addresses
 - SMS/Text Message Numbers

3. Click **Next**.

Recommendation: Configure at least one email address to ensure notifications are received.

Note: Multiple email addresses and phone numbers may be entered if notifications should be sent to more than one recipient.

The screenshot displays the BankUnited ACH Alert - Debit configuration interface. At the top, the BankUnited logo is visible. Below the logo, a navigation bar includes links for 'BankUnited ACH Alert - Debit', 'Manage', 'Reports', 'Transaction History', and 'Change Module'. The main content area features a tabbed interface with 'Selection', 'Contacts', 'Conditions', and 'Confirm' tabs. The 'Contacts' tab is active, showing a section titled 'Enter the contact information to receive the ALERT'. Below this, a message states: 'This account is currently set to send all notifications on all ACH Debits to To change this enter contact information below.' The contact information is organized into two sections: 'Cell Phone Text' and 'E-mail'. The 'Cell Phone Text' section contains six input fields labeled 'Cell Phone 1' through 'Cell Phone 6'. The 'E-mail' section contains six input fields labeled 'Email 1' through 'Email 6'. At the bottom of the form, there are 'Back' and 'Next' buttons.

Step 7: Select the Notification Condition

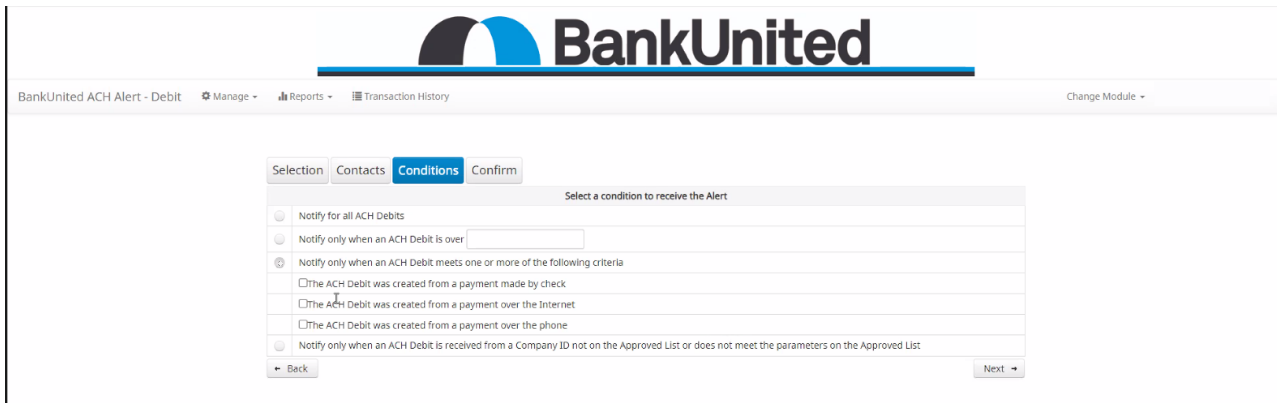
Choose when ACH Alert notifications should be generated.

Available options include:

- Notify for all ACH Debits
- Notify only when an ACH Debit exceeds a specified dollar amount
- Notify only when an ACH Debit meets selected criteria
- Notify only when an ACH Debit is received from a Company ID not on the Approved List or does not meet the parameters on the Approved List

Recommendation: Select the notification condition that best aligns with your organization's ACH monitoring requirements.

When your selection has been made, click **Next**.



BankUnited ACH Alert - Debit | Manage | Reports | Transaction History | Change Module

Selection | Contacts | **Conditions** | Confirm

Select a condition to receive the Alert

- ☐ Notify for all ACH Debits
- ☐ Notify only when an ACH Debit is over
- ☒ Notify only when an ACH Debit meets one or more of the following criteria
 - ☐ The ACH Debit was created from a payment made by check
 - ☐ The ACH Debit was created from a payment over the Internet
 - ☐ The ACH Debit was created from a payment over the phone
 - ☐ Notify only when an ACH Debit is received from a Company ID not on the Approved List or does not meet the parameters on the Approved List

Back | Next

Step 8: Review and Confirm Your Notification Settings

Review the notification settings, including:

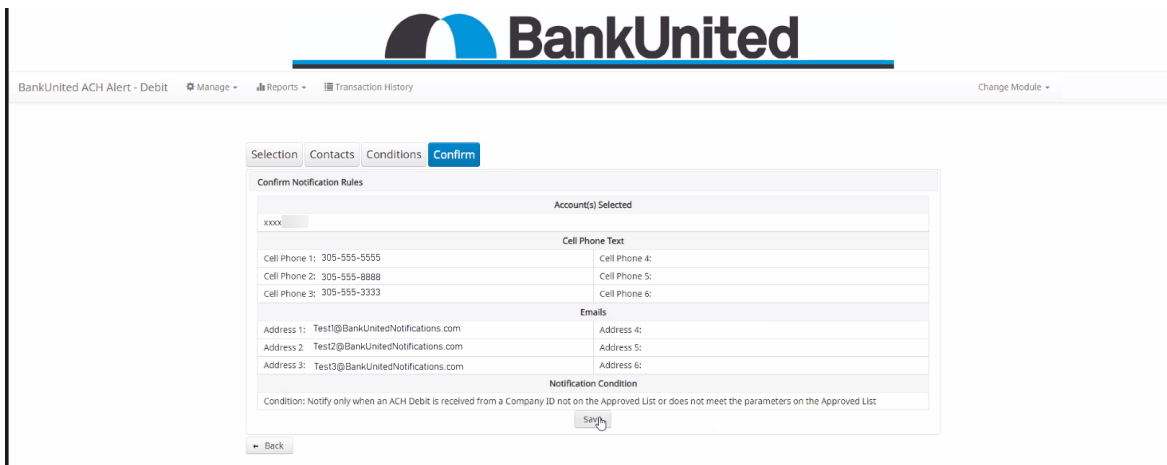
- Selected Account(s)
- SMS/Text Notification Recipients
- Email Notification Recipients
- Notification Conditions

Verify all information is accurate before proceeding.

When ready, click **Save**.

Recommendation: Review all recipients carefully to ensure ACH Alert notifications are sent to the appropriate users.

Important: After clicking **Save**, a confirmation message should appear indicating that the notification rules have been successfully saved. Verify that the confirmation message is displayed before exiting ACH Alert.



BankUnited ACH Alert - Debit | Manage | Reports | Transaction History | Change Module

Selection | Contacts | Conditions | **Confirm**

Confirm Notification Rules

Account(s) Selected

xxxx

Cell Phone Text

Cell Phone 1: 305-555-5555 | Cell Phone 4: |
 Cell Phone 2: 305-555-8888 | Cell Phone 5: |
 Cell Phone 3: 305-555-3333 | Cell Phone 6: |

Emails

Address 1: Test1@BankUnitedNotifications.com | Address 4: |
 Address 2: Test2@BankUnitedNotifications.com | Address 5: |
 Address 3: Test3@BankUnitedNotifications.com | Address 6: |

Notification Condition

Condition: Notify only when an ACH Debit is received from a Company ID not on the Approved List or does not meet the parameters on the Approved List

Back | **Save**

Recommended ACH Alert Configuration

For the broadest ACH monitoring coverage, BankUnited recommends:

- ✓ Selecting all applicable ACH Alert accounts
 - ✓ Configuring at least one email recipient
 - ✓ Adding backup recipients when appropriate
 - ✓ Periodically reviewing notification recipients for accuracy
 - ✓ Repeating the setup process for ACH Alert - Credit if access is available
-

Need Assistance?

If you need assistance configuring ACH Alert notifications, managing recipients, or determining the appropriate notification settings for your organization, please contact our **Client Success Team** for assistance.

This guide is provided for informational purposes only and is intended to assist users with configuring ACH Alert notification settings within TreasurySuite. Notification preferences, recipient information, and alert conditions should be selected based on the customer's individual business needs and risk management practices. BankUnited's recommended configurations are general recommendations and may not be appropriate for all customers, accounts, or circumstances. ACH Alert notifications are intended as a supplemental monitoring tool and should not be relied upon as the sole method of detecting, preventing, or responding to unauthorized, erroneous, fraudulent, or otherwise unauthorized transactions. Customers remain responsible for regularly reviewing account activity, maintaining appropriate internal controls, and promptly reporting unauthorized transactions in accordance with applicable agreements and legal requirements. Receipt of alerts is dependent upon various factors, including system availability, telecommunications services, email delivery, and mobile carrier performance, and timely delivery of notifications is not guaranteed.