BankUnited | TREASURYSUITE

Commercial Loan Draw Quick Reference Guide

This User Guide is provided for informational purposes only and is intended to assist users in submitting Commercial Loan Draws and Loan Payments through BankUnited TreasurySuite. TreasurySuite features, functionality, processing requirements, approval workflows, transaction limits, and available loan services are subject to change without notice. Commercial Loan Draw and Loan Payment services are governed by the applicable BankUnited agreements and disclosures, which control in the event of any inconsistency with this guide.

Member FDIC

Learn more about Commercial Loan Draws in BankUnited TreasurySuite.

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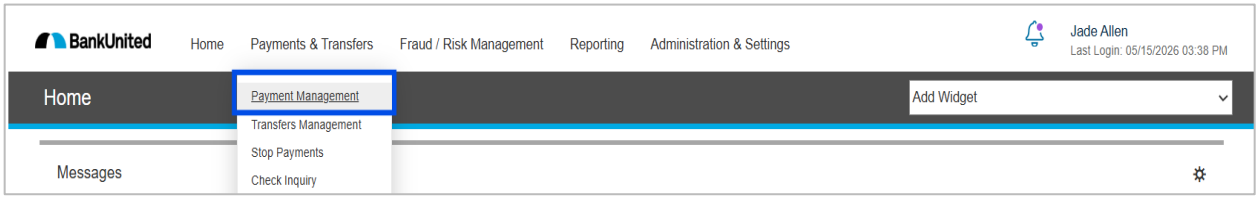
Overview

The Commercial Loan Draw feature allows eligible clients to request draws from qualifying commercial loan accounts directly within the BankUnited TreasurySuite platform.

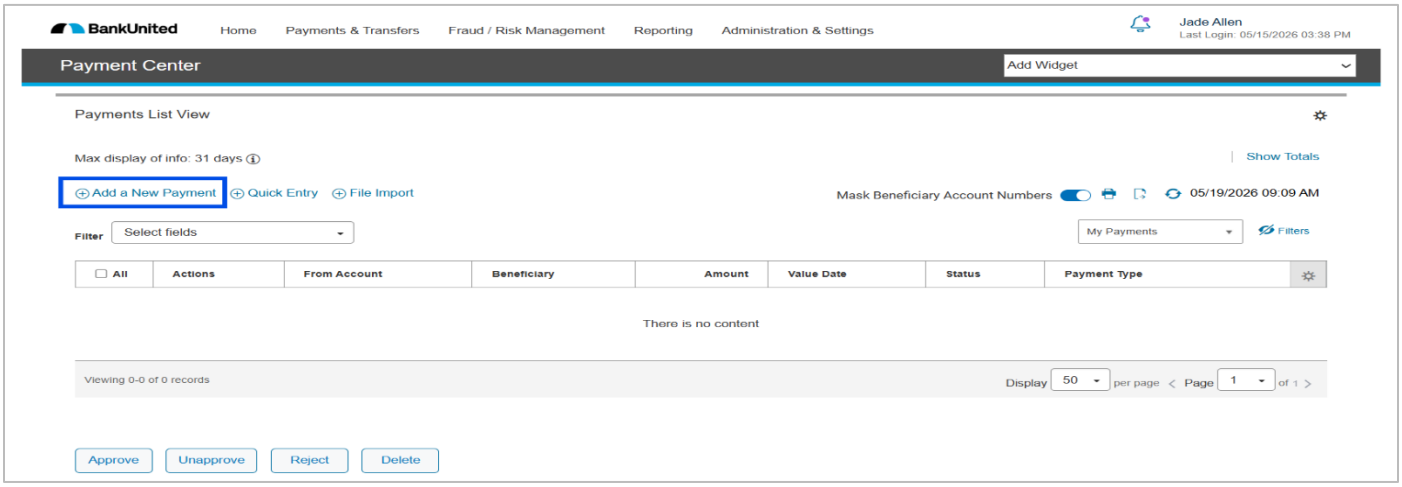
Please note: Not all commercial loans are eligible for draw requests through TreasurySuite. Submission of a loan draw request does not constitute approval or funding of the draw.

How to Make a Commercial Loan Draw

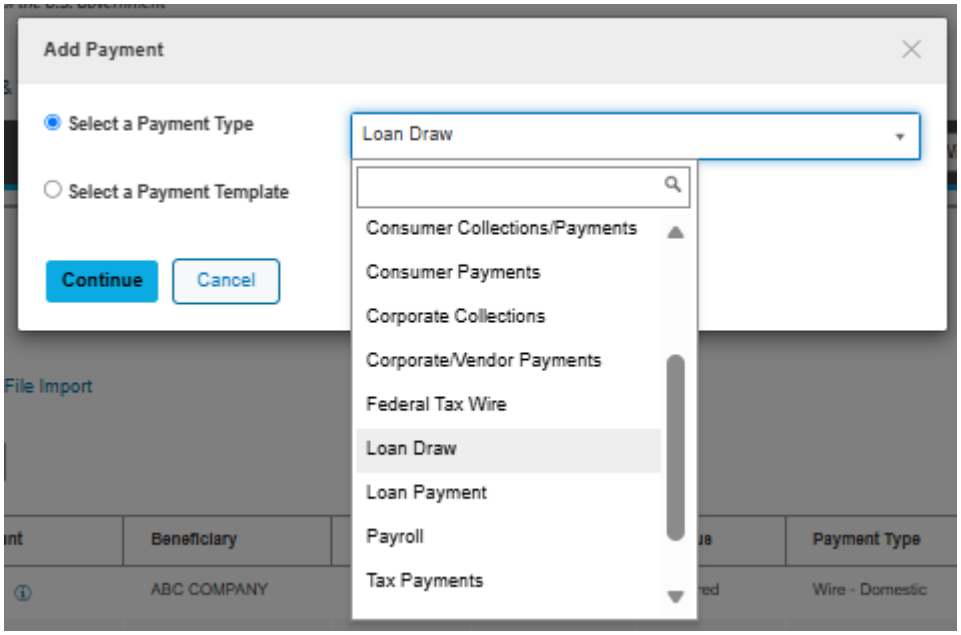
From the home page, select the **Payment Management** option under **Payments & Transfers**.



Select **Add a New Payment**.

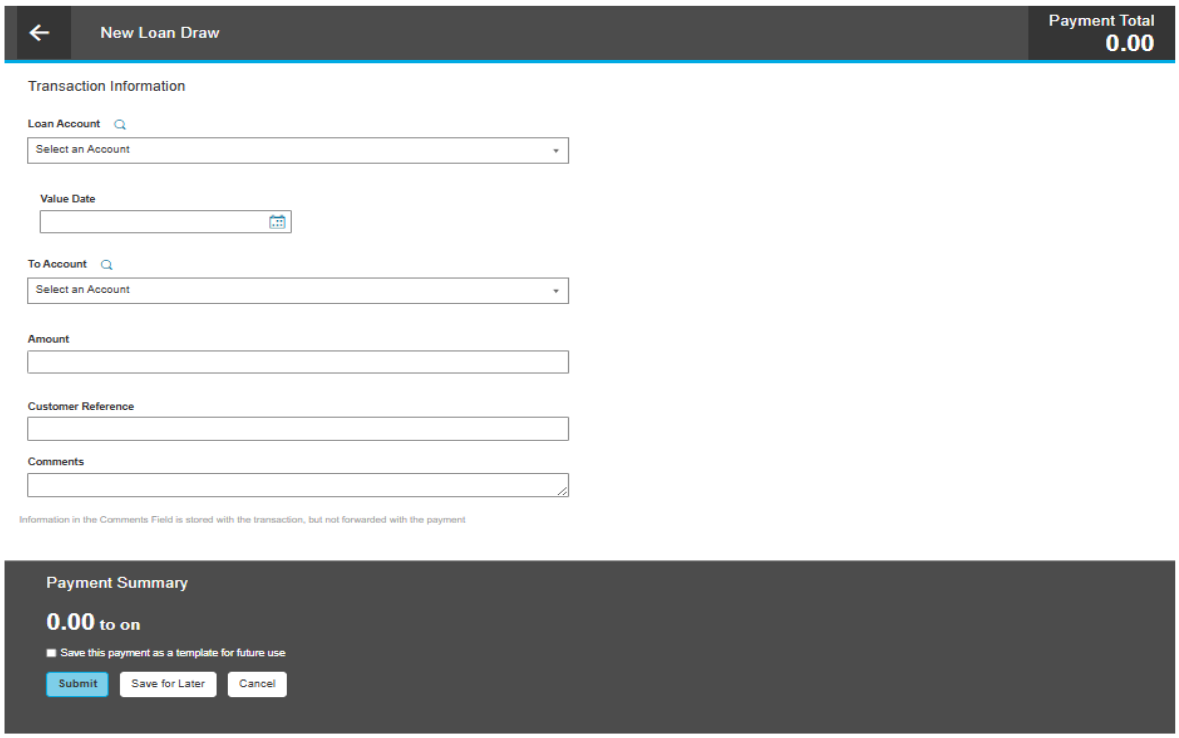


Click on the **Select a Payment Type** drop-down box to locate and select **Loan Draw** option. Select the **Continue** button.



Complete the required fields, then select **Submit**.

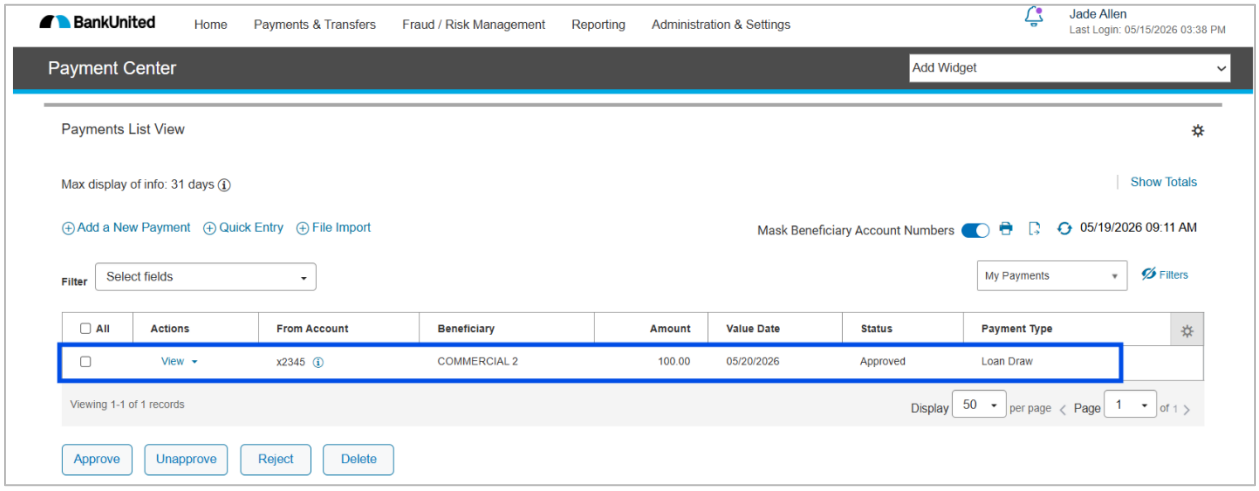
Note: You can check the **Save this payment as a template for future use** box to add this payment as a template.



A success message will be displayed.



You can view the submitted loan draw and its status by either refreshing the page or by navigating **Payment Management** under the **Payments & Transfers** tab.

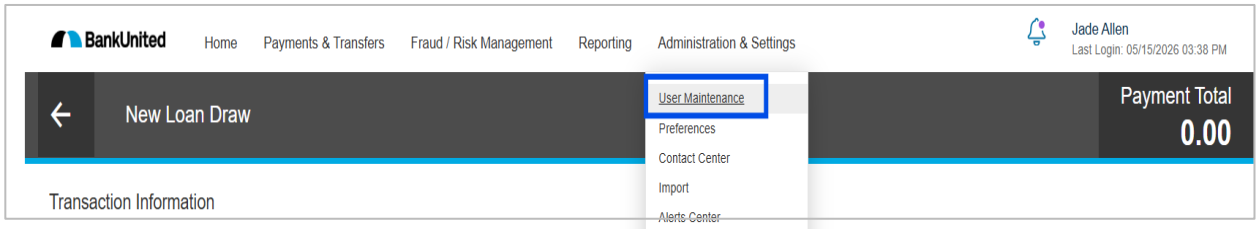


Requests submitted through TreasurySuite may be subject to processing cut-off times. Draw funding and payment posting may occur on a later business day depending on processing considerations.

Loan Draw Amount Limits

Daily Limits can be set at the user level. If the company, account, and/or user don't have any daily or transaction limits set for loan draw, then it will allow the user to draw up to the loan amount. For example, if they have an available balance of $50,000 and there are no limits in place, they can draw the $50,000.

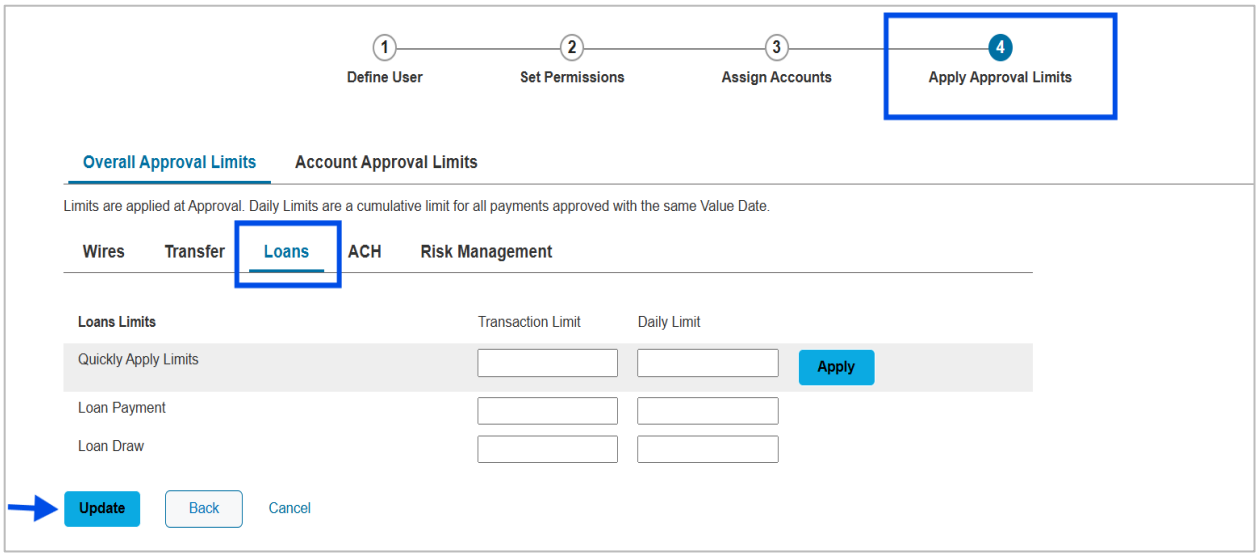
From the home page, select **User Maintenance** under **Administration & Settings**.



Identify the user to set limits for. Select the caret next to **View** under the **Actions** column, then select **Modify**.

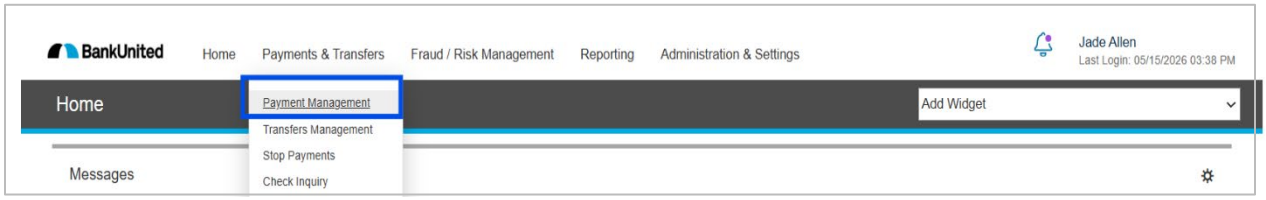


In the **Apply Approval Limits** section, select **Loans**, enter the limits, then select **Update**.

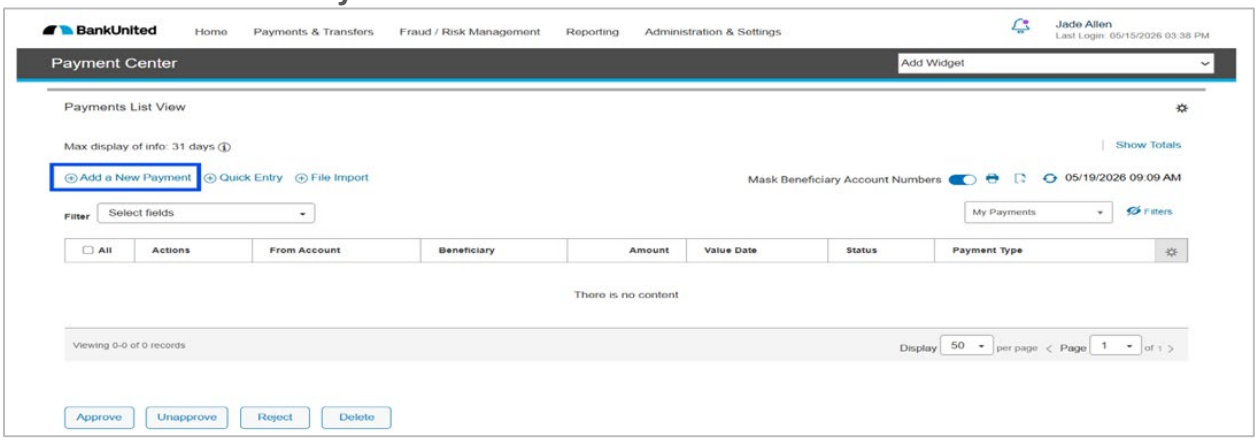


How to Make a Loan Payment

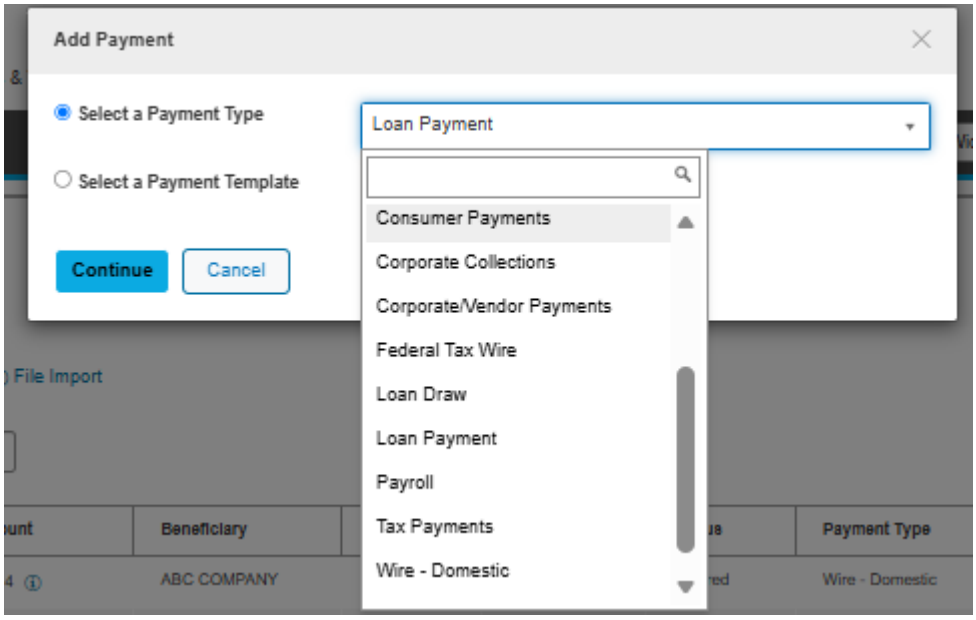
From the home page, select the **Payment Management** option under **Payments & Transfers**.



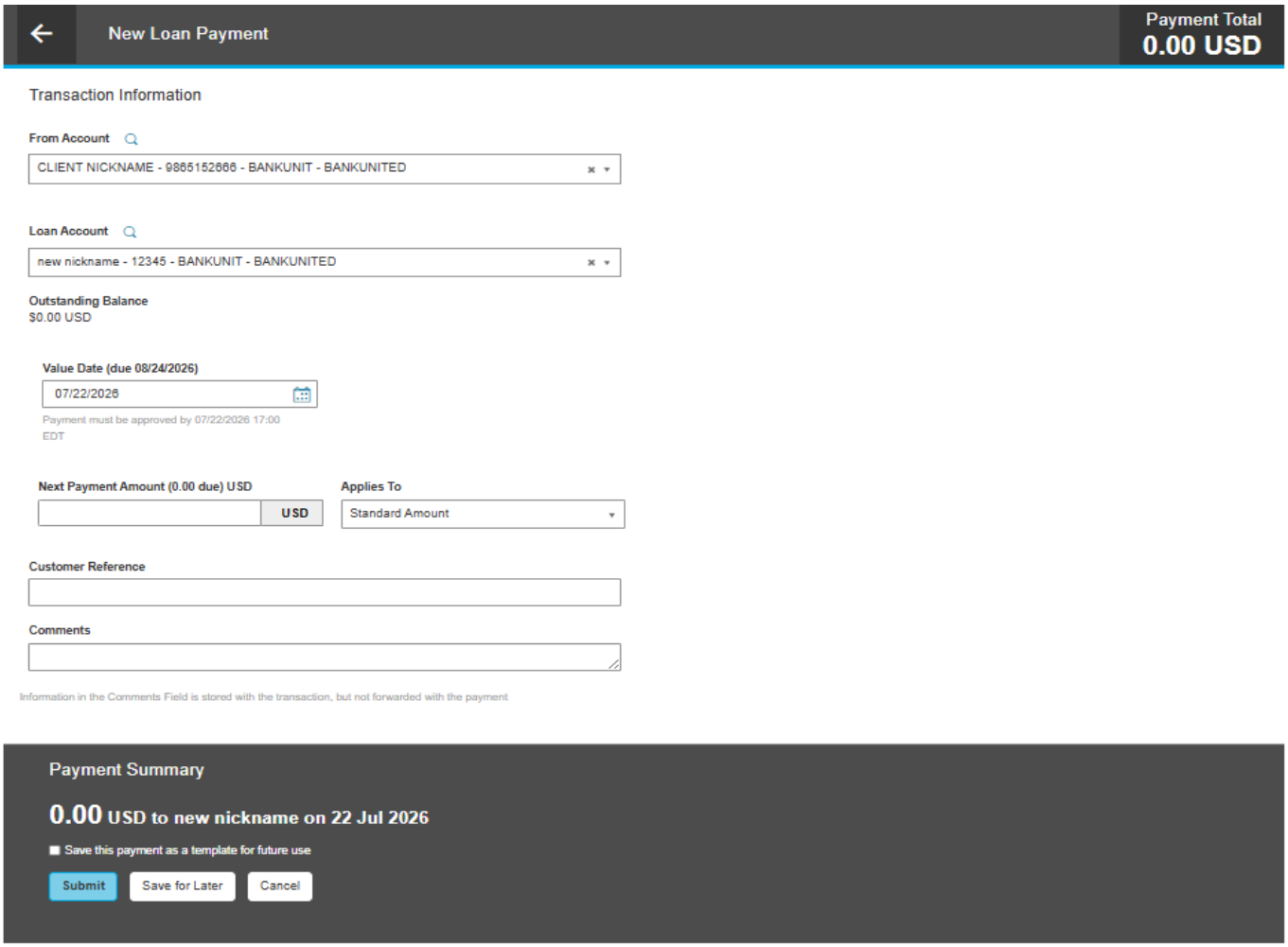
Select **Add a New Payment**.



Click on the **Select a Payment Type** drop-down box to locate and select **Loan Payment** option. Select the **Continue** button.



Complete the required fields, then select **Submit**.



A success message will be displayed. You can view the submitted loan draw and its status below

